### Ee-oz_Logo

**Electrician – Minimum Australian Context Gap Course**

**(10809NAT)**

**Expression of Interest**

Date:

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| **Organisation Details** | | | | | | | | | | | | |
| Registered business: | Click or tap here to enter text. | | | | | | | | | | | |
| ABN | Click or tap here to enter text. | | | | | | | | | | | |
| Trading names: | Click or tap here to enter text. | | | | | | | | | | | |
| TGA provider code: | Click or tap here to enter text. | | | | | | | | | | | |
| CRICOS provider code: | Click or tap here to enter text. | | | | | | | | | | | |
| Registered Business Street Address: | Address | Click or tap here to enter text. | | | | | | | | | | |
| Suburb: | Click or tap here to enter text. | | | | | | | | | | |
| State: | Click or tap here to enter text. | | | | | | Postcode: | | | | Click or tap here to enter text. |
|  | | | | | | | | | | | |
| Postal address (Only if different from registered business address): | Address | Click or tap here to enter text. | | | | | | | | | | |
| Suburb: | Click or tap here to enter text. | | | | | | | | | | |
| State: | Click or tap here to enter text. | | | | | | Postcode: | | | | Click or tap here to enter text. |
| **Details of person(s) responsible for the application** | | | | | | | | | | | | |
| **Primary Contact:** | | | | | | | | | | | | |
| Title: | Mr | | | Mrs | Miss | | | | Ms | | | |
| First Name: | Click or tap here to enter text. | | | | | | | | | | | |
| Last/Family/Surname Name: | Click or tap here to enter text. | | | | | | | | | | | |
| Position: | Click or tap here to enter text. | | | | | | | | | | | |
| Telephone: | (W) Click or tap here to enter text. | | | | Mobile: Click or tap here to enter text. | | | | | | | |
| Email: | Click or tap here to enter text. | | | | | | | | | | | |
| **Secondary Contact:** | | | | | | | | | | | | |
| Title: | Mr | | | Mrs | Miss | | | | | Ms | | |
| First Name: | Click or tap here to enter text. | | | | | | | | | | | |
| Last/Family/Surname Name: | Click or tap here to enter text. | | | | | | | | | | | |
| Position: | Click or tap here to enter text. | | | | | | | | | | | |
| Telephone: | (W) Click or tap here to enter text. | | | | | Mobile: Click or tap here to enter text. | | | | | | |
| Email: | Click or tap here to enter text. | | | | | | | | | | | |
| **Resources Contact (to distribute support documents to):** | | | | | | | | | | | | |
| Same as above | Primary Contact | | | | | | Secondary Contact | | | | | |
| Title: | Mr | | Mrs | | | | Miss | | | | Ms | |
| First Name: | Click or tap here to enter text. | | | | | | | | | | | |
| Last/Family/Surname Name: | Click or tap here to enter text. | | | | | | | | | | | |
| Position: | Click or tap here to enter text. | | | | | | | | | | | |
| Telephone: | (W) Click or tap here to enter text. | | | | | Mobile: Click or tap here to enter text. | | | | | | |
| Email: | Click or tap here to enter text. | | | | | | | | | | | |

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| **Background and Structure of the Organisation** | | |
| URL: | Click or tap here to enter text. | |
| Overview of Organisations Industry Knowledge and Experience in delivery of Electrical Training: | Click or tap here to enter text. | |
| Current Scope of Registration: | Code: | Name: |
| Click or tap here to enter text. | Click or tap here to enter text. |

**Course Background and Methodology**

**Background:**

The establishment of an Offshore Technical Skills Record (OTSR) has meant that the assessment process undertaken offshore does not result in the issuance of a full unit of competency or qualification, instead an OTSR documents that successful demonstration of the generic technical aspects of all units of competency across the qualification have been verified.

Prior to the availability of the Minimum Australian Context Gap course, candidates who held an OTSR struggled to access RTOs to deliver the identified Australian Context Gap training, as there was no current qualification, skill set or accredited course which meet this need. Further, RTOs were reluctant to deliver this training to candidates due to thin markets, lack of flexibility and other constraints.

As a result, Energy Skills Australia, in consultation and cooperation with Trades Recognition Australia (TRA), a business unit of the Department of Education, developed an accredited course to enable RTOs, under licence to Energy Skills Australia, to deliver the course and grant a Statement of Attainment to verify that candidates have met the Minimum Australian Context Gap (including evidence of sufficient workplace experience and performance) and can be issued the full qualification by the accredited course delivering RTO or the OTSR issuing RTO, once they provide evidence of sufficient workplace experience and performance.

**Overview:**

This course provides Minimum Australian Context Gap training to holders of an OTSR for the UEE30811 Certificate III in Electrotechnology Electrician (or successor).

As detailed in the previous section, on successful completion of this course and sufficient supervised employment (gathered via eProfiling), graduates may apply to either the Registered Training Organisation (RTO) that delivered the 10809NAT Course in Electrician - Minimum Australian Context Gap or the RTO responsible for issuing the OTSR, for the issuance of a UEE30811 Certificate III in Electrotechnology Electrician (or successor).

On issuance of a UEE30811 Certificate III in Electrotechnology Electrician (or successor), graduates may apply to the relevant Australian state and territory licensing authority for an unrestricted Electrician Licence (or equivalent).

RTO’s responding to the Expression of Interest (EOI) must consider how they will deliver the course in an efficient, accessible and cost-effective way to small numbers of applicants from a range of backgrounds.

The course has been designed to be delivered and assessed using a blended learning approach supported by resources provided for the core units through the Energy Space Learning and Assessment Products and Resources.

Nominal duration of the course: 169 hrs

This course is only accessible by OTSR holders for the UEE30811 Certificate III in Electrotechnology Electrician or its successor.

EOIs will be considered and evaluated by the E-Oz Skills Migration Committee comprising key industry stakeholders who make a recommendation on awarding a licence to RTOs with Energy Skills Australia.

**Assessment Strategy**

The core units assessment instruments to be used in this course will be mandated by Energy Skills Australia and provided to RTOs licensed to deliver the accredited course, through access to the Energy Space Learning Portal.

RTOs will be required to ensure, as a minimum, that: -

* before the performance and knowledge evidence is considered all prerequisites shall be met,
* the assessment strategy is consistent with the evidence guide components for each unit of competency comprising 10809NAT,
* Evidence shall be gathered to meet the unit requirements.
* These units should be assessed as it relates to normal work practice using procedures, information and resources typical of a workplace. This should include:
  + WHS/OHS policy and work procedures and instructions.
  + Suitable work environment, facilities, equipment and materials.
* Competent performance with inherent safe working practices is expected in the Industry to which these units of competencies applies. This requires that the specified required skills and knowledge are assessed in a structured environment which is primarily intended for learning/assessment and incorporates all necessary equipment and facilities for candidates to develop and demonstrate the required skills and knowledge described in the units comprising 10809NAT.
* Refer to your industry specific State/Territory regulatory requirements.

Through the licensing agreement with Energy Skills Australia, RTOs will be required to meet the requirements of the: -

* National Vocational Education and Training Regulator Act 2011 - Standards for Registered Training Organisations (RTOs) 2015.
* the evidence guide components for the units of competency comprising 10809NAT.

Through the licencing agreement RTOs will be required to use and will be provided access to the Energy Space Learning Portal, reporting system and eProfiling. This will provide RTOs with randomized knowledge and skills assessment instruments (for the core units) which will ensure that workplace, regulatory and NVR requirements are met.

These instruments will be validated and reviewed regularly by Energy Skills Australia from advice from the steering committee.

RTOs will ensure that an Energy Skills Australia approved eProfiling system is used and that candidates are enrolled in the eProfiling system.

RTOs will be required to validate their assessment strategies in consultation with the steering committee and moderate assessment outcomes to ensure consistency of assessment throughout the RTO.

RTOs will be expected to hold regular minuted meetings with teaching and assessment staff engaged in making professional judgments about the attainment of competency standard units in this course. The outcome of these meetings will be included in the quarterly (3 monthly) reports to Energy Skills Australia.

**Ongoing monitoring and evaluation:**

RTO’s licensed to deliver this course will be required to use the Energy Space Learning Portal, reporting system and the eProfiling system. These tools provide the RTO with all the training resources necessary to conduct the training for the core units including, comprehensive learning resources, skills practices and unit skill tests and knowledge tests.

It also provides valuable reporting data against test results which may be reviewed in real time, monitoring such elements and trends in test and assessment answers.

The relevancy and currency of this course will be monitored by the steering committee providing advice to Energy Skills Australia.

The CEO of Energy Skills Australia will be responsible for the monitoring and evaluation processes during the accreditation period on advice from the Steering Committee and will provide progress reports on the RTOs under license.

As part of the license agreements with RTOs, Energy Skills Australia may conduct an audit, on behalf of the steering committee at any point to review their delivery tools, methods, assessment evidence and teaching facilities.

The steering committee will be involved in the on-going monitoring and development of this course. The outcomes will be affected through providing advice to Energy Skills Australia. The steering committee is high level, broad in its representation of industry and enlists appropriate national involvement will form the basis of the ongoing steering committee.

Licensed RTOs will also be required to participate in moderation and validation activities related to the course.

The course accrediting body, Australian Skills Quality Authority (ASQA), will be notified of any changes to the course resulting from course monitoring

**Course Structure/Rules:**

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| **Course rules** | |
| **5.1 Course structure** | To achieve the 10809NAT Course in Electrician - Minimum Australian Context Gap the learner must complete 6 core units and elective units to a minimum value of 14 hours.   |  |  |  |  | | --- | --- | --- | --- | | Unit code | Unit title | Pre-requisite | Nominal hours | | **Core units** | | | | | NAT10809001 | Apply Australian Work Health and Safety practices in the workplace | Nil | 9 | | NAT10809002 | Document and apply control measures for Australian electrical workplace hazards and risks | NAT10809001 | 7 | | NAT10809003 | Apply Australian standards and requirements to solve LV a.c. circuits/systems problems | NAT10809001  NAT10809002 | 20 | | NAT10809004 | Select protection devices and systems for low voltage circuits and apparatus | NAT10809001  NAT10809002  NAT10809003 | 35 | | NAT10809005 | Select wiring systems and cables for low voltage electrical installations | NAT10809001  NAT10809002  NAT10809003  NAT10809004 | 60 | | NAT10809006 | Verify compliance, functionality and aspects critical to the safety of electrical installations | NAT10809001  NAT10809002  NAT10809003  NAT10809004  NAT10809005 | 24 | | **Total nominal hours (core units)** | | | **155** | | **Elective units (select to a minimum value of 14 hours)** | | | | | NAT10809007 | Use computer applications for electrical work in Australia | NAT10809001 | 2 | | NAT10809008 | Source and purchase Australian material/parts for electrical work | NAT10809001 | 2 | | NAT10809009 | Carry out basic repairs to Australian electrical components and equipment | NAT10809001  NAT10809002 | 4 | | NAT10809010 | Find and rectify faults in Australian energy supply network equipment | NAT10809001  NAT10809002  NAT10809003  NAT10809004 | 8 | | NAT10809011 | Use Australian instrumentation drawings, specifications, standards and equipment manuals | NAT10809001  NAT10809002 | 4 | | NAT10809012 | Develop, enter and verify Australian programs for PC’s using ladder diagrams | NAT10809001  NAT10809002 | 6 | | NAT10809013 | Lay and connect Australian telecommunication services for multiple access | NAT10809001  NAT10809002 | 12 | | NAT10809014 | Select wiring systems and cables for special low voltage electrical installations | NAT10809001  NAT10809002  NAT10809003  NAT10809004  NAT10809005 | 6 | | NAT10809015 | Install and maintain Australian electrical safety services | NAT10809001  NAT10809002  NAT10809003  NAT10809004  NAT10809005 | 6 | | **Nominal hours for elective units** | | | **14** | | **Total nominal hours** | | | **169** |   A Statement of Attainment will be issued for any unit of competency completed if the full Course in Electrician - Minimum Australian Context Gap is not completed.  In addition to undertaking one hundred and sixty nine (169) Nominal hours supervised by the delivering RTO, the learner must perform electrical work in Australia (unsupervised by the RTO) under the supervision of a licensed (electrical) workplace supervisor. The duration required to satisfy the supervised work experience component may vary according to state or territory regulatory body requirements. |

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| **5.2 Entry requirements** | Entrants to the 10809NAT Course in Electrician - Minimum Australian Context Gap must:   * hold an Offshore Technical Skills Record (OTSR) for a UEE30811 Certificate III in Electrotechnology Electrician (or successor) * hold a provisional/restricted licence issued by the regulatory authority responsible for regulating electrical work and licensing of workers in the jurisdiction where the training will take place * be engaged (employed) as an electrical worker or have access to a workplace environment that replicates workplace conditions * hold a certificate of currency for resuscitation (CPR) within the last twelve months and can provide a certificate of currency |

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| **6. Assessment** | |
| **6.1 Assessment strategy** | Assessment of evidence shall be sufficient, incessant and recent to give an accurate indication of person’s competence now (in an actual workplace environment) and their ability to maintain competence into the future which will invariably need the evidence gathered over period of time.  Mandated assessment methods apply to the units. Refer to the Assessment Requirements of the individual units.  Assessment must be conducted in accordance with the *Standards for Registered Training Organisations (RTOs) 2015* or its successor.  Recognition of Prior Learning will be offered to applicants at time of enrolment. |
| **6.2 Assessor competencies** | All assessment must be undertaken by assessors who meet the requirements stated to apply under the *Standards for Registered Training Organisations (RTOs) 2015*.  **Specialist vocational competency requirements for Assessors**  Legislative requirements apply to the specialist vocational competencies for Assessors. Refer to the Assessor Requirements of the individual units. |
| **7. Delivery** | |
| **7.1 Delivery modes** | The ElectroComms and Energy Utilities Industry Skills Council's recommends a combination off-the-job and on-the-job delivery of this course.  The Australian Electrotechnology Industry has endorsed a blended learning and assessment pathway that suits candidates having a mix of formal training, structured workplace experience, and formative assessment activities through which candidates can acquire and demonstrate the practical skills and knowledge identified in the units of competency.   1. Off-the-Job Development (RTO):   To ensure national consistency and flexibility in training content, delivery and assessment, E-Oz Energy Skills Australia will provide for all core units, learning and assessment materials via the Energy Space learning management system under the licensing agreement.   1. On-the-Job Development (Workplace):   Under the licensing agreement, E-Oz Energy Skills Australia will provide the candidates the online e-Profiling system which will facilitate the development of a comprehensive record or ‘profile’ of the candidate’s workplace training as it relates to competency development. The industry and regulator-preferred method for recording each candidate on-the-job competency development progress is the e-Profiling platform. |
| **7.2 Resources** | **Essential facilities and equipment**  Mandated resources apply to the units. Refer to the Assessment Requirements of the individual units.  **Specialist vocational competency requirements for Trainers**  The legislative requirements applying to specialist vocational competencies for Assessors of the units also apply to Trainers. Refer to the Assessor Requirements of the individual units. |

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| **8. Pathways and articulation** | |
| **8.1 Pathways and articulation** | On successful completion of this course and sufficient supervised employment, graduates may apply to either the Registered Training Organisation (RTO) that delivered the 10809NAT Course in Electrician - Minimum Australian Context Gap or the RTO responsible for issuing the OTSR, for the issuance of a UEE30811 Certificate III in Electrotechnology Electrician (or successor). |

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| 1. **Ongoing monitoring and evaluation** | |
| **9.1 Ongoing monitoring and evaluation** | RTO’s licensed to deliver this course will be provided with the E-Oz Energy Skills Australia on line Energy Space learning management system (LMS). This LMS provides the RTO with all the training resources necessary to conduct the training including, comprehensive learning resources, topic learning activities, topic content quizzes, topic skills practices and on line unit knowledge and skills assessment instruments.  It also provides valuable reporting data against all activities results which may be reviewed in real time, monitoring such elements as tends in test and assessment answers.  The relevancy and currency of this course will be monitored on a six-month basis by the Steering Committee providing advice to E-Oz Energy Skills Australia.  The CEO of E-Oz will be responsible for the monitoring and evaluation processes during the accreditation period on advice from the Steering Committee. The CEO will be advised by the Steering Committee on a six-month basis, developed from Energy Space data and six monthly progress reports provided by the RTO under the Licence Agreement.  As part of the license agreements with RTOs, E-Oz may conduct audits, on behalf of the Steering Committee at any point to review the RTOs use of delivery tools, methods, assessment evidence and teaching facilities.  The Steering Committee will be involved in the ongoing monitoring and development of this course. The outcomes will be affected through providing advice to E-Oz Energy Skills Australia. The Steering Committee is high level, broad in its representation of industry and enlists appropriate national involvement will form the basis of the ongoing Steering Committee.  ASQA will be notified of any changes to the course resulting from course monitoring and evaluation. |

**License fee for maintenance:**

Energy Skills Australia will establish licensing or franchising arrangements with interested parties and reserves the right to levy a licensing or franchising fee.

The delivery of this course will be limited to RTOs operating under licence to Energy Skills Australia, and upon completion the candidate is to be provided with a Statement of Attainment, which when presented to the accredited course delivering RTO or OTSR issuing RTO, together with evidence of sufficient workplace experience and performance, will trigger the issuance of the UEE30811 Certificate III in Electrotechnology Electrician qualification from the UEE11 Electrotechnology Training Package or its equivalent successor.

Only RTOs who are registered to deliver the UEE30811 Certificate III in Electrotechnology Electrician from the UEE11 Electrotechnology Training Package or its equivalent successor will be able to nominate their interest to deliver the course, considered by the Energy Skills Migration Evaluation Committee and ultimately be approved by Energy Skills Australia. Endorsement of successful RTOs will be based on the expertise of teaching/training staff, facilities, resources and ability to provide flexible delivery of the training to both individuals and group situations.

**Licence Fees Structure:**

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| **Fee** | **When Payable** | **Payable to** | **Amount (ex GST)** |
| EOI Lodgement | On lodgement of EOI | E-Oz | $500  (non-refundable) |
| Initial enrolment credit. | On signing licence agreement | E-Oz | $2000  (upfront fee, credited to the RTO account) |
| Participant Admin | At participant enrolment and yearly anniversary | E-Oz | $342.50 per participant per annum |

**RTO Selection Criteria**

Applicants must meet the course’s selection criteria listed below in order to be evaluated by the Skills Migration Evaluation Committee and be considered to be approved to deliver the accredited course and apply to ASQA/State Training Authority to add this course to their scope of registration:

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| **Selection Criteria** | | | |
| Current RTO registration number (as per Training.gov.au) | | RTO Number | Click or tap here to enter text. |
| RTO registered name aligns with the advised ABN | | Yes | No |
| RTO registration details (as per Training.gov.au) | | Commenced | Click or tap here to enter text. |
| Renewal date | Click or tap here to enter text. |
| Qualification UEE30811 or equivalent successor Certificate III in Electrotechnology Electrician is on scope | | Yes | No |
| Date Qualification UEE30811 Certificate III in Electrotechnology Electrician, or successor, was added to scope | | Commenced | Click or tap here to enter text. |
| Qualification UEE30811 Certificate III in Electrotechnology Electrician, or successor, is currently being delivered | | Yes | No |
| The full Qualification UEE30811 Certificate III in Electrotechnology Electrician, or successor, has been delivered by this RTO at least once. | | Yes | No |
| I have read the Course Details/Rules and Methodology and have a clear understanding of the requirements. | | Yes | No |
| I have read the Course Details/Rules and Methodology and have a clear understanding that only resources for the core units of competency are provided and available through the Energy Space portal. | |  |  |
| This RTO accepts the Licensing and Franchise arrangements and agrees to pay the $342.50 per candidate per year Licencing Fee and use the delivery and assessment resources (core units) provided via Energy Space and eProfiling. | | Yes | No |
|  | | | |
| UEE30811 Certificate III in Electrotechnology Electrician | Number of students currently enrolled | Actual number of training hours (OFF-JOB) | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
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| Facilities and equipment are adequate and meet industry expectations, including for distance learning and meet the Energy Space requirements including:   * Access to computers with internet access to log onto the Energy Space learning portal and reporting system   ***Note:*** E-Oz will conduct professional development (PD) training for approved RTOs, on how to use the Energy Space learning portal and reporting system and eProfiling. | Yes | No |
| RTO will ensure that all candidates undertaking this course will be enrolled on the Energy Space Learning Portal and registered with eProfiling. | Yes | No |
| RTO will participate in validation and moderation activities related to the course. | Yes | No |
| Trainer/Assessor qualifications (as per Standards for RTOs 2015) | Click or tap here to enter text. | |
| Trainer/Assessor Delivery Experience: | Click or tap here to enter text. | |
| Risk Assessment and mitigation strategy: | Click or tap here to enter text. | |
| Strategy for accommodating thin markets and provision of flexibility in delivery of the gap training including distance learning. | Click or tap here to enter text. | |
| Provide an indicative costing you will charge to candidate for the delivery of the course. | Click or tap here to enter text. | |

**Additional Comments**

Click or tap here to enter text.

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| **Payment Details** *- for Expression of Interest processing fee:* | | | | | | | | |
| Please indicate which option you would like to use by ticking the relevant box.  *Note: Payment must be paid prior to commencement of processing your application.* | | | | | | | | |
| Visa | | | Mastercard | | | Direct Deposit | | |
|  | | | | | | | | |
| **Credit Card Payments** | | | | | | | | |
|  | | | | | | | | |
| Card Number | Click or tap here to enter text. | | | | Expiry Date | | | .Click or tap here to enter text. |
| Cardholders Name | | Click or tap here to enter text. | | | | | | |
|  | | | | | | | | |
| **Direct Deposit** | | | | | | | | |
| EEISC | | | BSB: 082 968 | | | Acc No: 73 107 0467 | | |
|  | | | | | | | | |
| **ACCOUNTS OFFICER** | | | | | | | | |
| *For invoicing purposes please provide the name and contact details of your accounts officer.* | | | | | | | | |
| Name | Click or tap here to enter text. | | | Phone | | | Click or tap here to enter text. | |
| Email | Click or tap here to enter text. | | | Postal Address | | | Click or tap here to enter text. | |

**Authorisation**

I, INSERT NAME hereby declare that our organisation, INSERT ORGANISATION meets the above selection criteria to apply for the delivery of Electrician- Minimum Australian Context Gap Course. We understand approval must be given by Energy Skills Australia (E-Oz), in which they will grant us with a license to put forward with our application to our State Training Authority/ASQA.

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| Primary applicants’ signature: |  |  |  |
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| Primary applicants’ name: | Click or tap here to enter text. | Date: | Click or tap here to enter text. |